PCR
POTOMAC COMMUNITY RESOURCES, Inc.
SERVING TEENS AND ADULTS WITH DEVELOPMENTAL DIFFERENCES

Program Registration for Spring 2022 Virtual Programs

Participants will need a desktop, laptop, tablet, or phone, with Zoom capability, to participate.

To Register:

- Registering online at www.pcr-inc.org is the fastest and easiest way to ensure your participation in PCR programs.
- If registering via paper registration form, please fill out all fields below, read and sign the policy statement on the reverse of this page, and submit via mail to the PCR office at 9200 Kentsdale Drive, Potomac, MD 20854.
- Registration in based on a first come, first served basis.
- Read and sign the policy statement on the reverse of this page.
- All programs will be held online until further notice.

Name of participant _____

Email:_____

Address: _____

City, State, Zip_____

Primary Phone Number:_____

If we need to contact you via phone, we will use this phone number

PCR will use the email provided above to send you program information and our monthly newsletter

Name of program	Day of week	Time	Cost

SIGNATURE REQUIRED ON OTHER SIDE!
Please note that there have been changes to the PCR Policy Information. Please read carefully.

PCR Policy and Procedures for Online Programs

Deciding What to Sign Up For

In order to facilitate participant enjoyment, safety, and personal growth, we are happy to provide information on staffing ratios, skills required, and interests essential for participation in our programs. Contact the PCR Program Director at seth@pcr-inc.org for more information about PCR programs.
PCR reserves the right to determine any individual's program participation.

Suggestions, Concerns, and Complaints

PCR programs are designed and conducted in response to our members' expressed interests, needs, and preferences. We welcome your suggestions, concerns, or complaints about our programs. Please email the Program Director at seth@pcr-inc.org. Any issues raised will be addressed within a week.

Support for Online Programs

Members may need supervision and assistance from their caregiver to log in to online programs and participate successfully. Caregivers may need to be available throughout the program to provide assistance as needed.

Program Security for Online Programs

Please do not share online meeting log-in, password, or meeting links with anyone. This is to ensure that all members have a safe space to participate in PCR programs. PCR will not record any program.

Registration

ALL program participants MUST register, either online or via a Registration Form mailed to the PCR office, prior to attending ANY program.

Communications

All communications from PCR will be sent via email, unless other arrangements are requested.

Photographs

I consent to PCR's use of my print or digital image for publicity purposes. I understand my image will not be sold.
Check here _____ if you DO NOT want your photograph used for PCR materials, including on the website.

Information Change

It is the responsibility of the members or their caregivers to promptly inform PCR of any changes in contact information. Information changes should be made by resubmitting a completed and updated registration form, or by emailing seth@pcr-inc.org with all of your updated contact information.

I am registering for the programs listed on the other side and I accept the terms of the PCR policies as stated above.

_____ Signature PCR member _____ date

_____ Signature parent/guardian/caregiver _____ date